**POLYCON INTERNATIONAL LIMITED**
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# ARCHIVAL POLICY

## 1. INTRODUCTION

The SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015 Listing Regulations requires listed companies to disclose on its website all such events or information which has been disclosed to stock exchange for a minimum period of five years, thereafter as per archival policy of the company.

**Regulation 30(8) of the Listing Regulations, 2015 :**

**Disclosure of events or information**

The listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.

This policy has been framed in accordance with the Listing Regulations and duly approved by the Board of Directors of Polycon International Limited.

## 2. OBJECTIVE

The objective of this policy is to ensure the disclosures of events or information which has been disclosed to the stock exchange(s) under Regulation 30 of the Listing Regulations are hosted on the website of Polycon International Limited ("Company") and transferred to the Archives folder of the website of the company after the completion of 5 years from the date of disclosure or event.

## 3. INTERPRETATION

Terms that have not been defined in this policy shall have the same meaning assigned to them under the Companies Act, 2013, SEBI Act, 1992 and Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015.

## 4. POLICY

The Company shall after making disclosure of the events or information to the stock exchange(s) host such events/information on its website (www.polyconltd.com).

The disclosures so hosted on the website, shall be maintained for a period of five years from the date of disclosure of such events or information.

All such events or information so disclosed on the websites of the company in pursuance to Regulation 30 of the Listing Regulations, 2015 shall be transferred to Achieves Folder after the expiry of the five years from the date of disclosure for a period of one year.

## 5. POLICY REVIEW

This policy shall be review from time to time so that the policy remains compliant with applicable legal requirements. This policy may be amended by the Board from time to time as and when considered necessary. The Company Secretary will keep the policy updated as per applicable statutory guidelines.

## 6. Dissemination of Policy

The policy shall be continuously hosted on the website of the company, i.e www.polyconltd.com